

# **Emerald Cove Day Camp Activities Specialist Job Description**

## **PURPOSE OF ECDC:**

To create an environment of God's love for all members of the ECDC community, thereby growing character, skills, relationships, and faith.

## **OVERVIEW:**

Activities specialists are members of the support team and report directly to the Activities Supervisor and have the primary role of safely instructing, coaching and leading campers in activities.

## **PRIMARY RESPONSIBILITIES:**

1. Under direction of the Activities Supervisor, plan, organize and implement daily instruction of assigned activities in a safe and engaging manner
2. Help ensure ECDC's goal of producing high quality and effective activities that are focused on supporting the mission, ensuring high participation of campers, and maintaining the "camper first" mentality.
3. Provide direction for members of counseling staff or volunteers to assist in implementation of activity safety and supervision.
4. Lead campers in post-activity debriefs that are applicable and useful for growing campers in all areas.
5. Conduct ongoing evaluation of the activity's effectiveness and initiate changes/improvements as necessary.
6. Maintain inventory of supplies and equipment necessary for special events, requesting purchases or repairs as needed by communicating needs with the Activities Supervisor.
7. Identify "special need campers" who will benefit from individual attention and accomplishment of working with you on special projects.
8. Providing supervision to campers and assistance to counselors as a "pod group support" at lunch, activities, in emergency, or as requested.

## **OTHER RESPONSIBILITIES:**

1. Respect and enthusiastically support Program Leadership.
2. Be available to serve as a temporary counselor to a variety of age groups if need arises.
3. Participate in all staff training activities before camp sessions begin.
4. Serve as a consistent role model of Christ's love and the Christian walk.
5. Participate actively in all camp activities including special events or outings.
6. Keep Supervisor informed of potential health, safety, and job problems.
7. Attend staff enrichment opportunities (i.e. morning devotion, closing meetings/ evaluations).

## **Other Qualifications:**

1. Be able to articulate a personal faith in God and forgiveness of sin based on salvation by grace through the death & resurrection of Jesus Christ.
2. Posses the strength and endurance required to maintain constant supervision of campers during a 5-day work week while also providing supervision for campers (can walk 3 miles and lift 40 lbs. while participating in an outdoor environment.
3. Able to assist campers in emergencies (evacuation, illness, etc.) if necessary.

## **Helpful Reminders-**

1. Be a servant leader
2. Be flexible and enthusiastic
3. Be dependable and on time
4. Be diligent in your personal time with God

Colossians 3:23 "Whatever you do, work at it with all your heart, as working for the Lord, not for men."